

BOARD OF PARK COMMISSIONERS
MEETING MINUTES
January 5, 2023 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 M. Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Patrick Titterington, Director of Public Service & Safety
 City staff

The minutes of the December 6, 2022 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Emerick.

REPORTS:

- Mr. Drake submitted a report (copy attached to original minutes). Mr. Drake highlighted from his submitted report that the Park Department Staff spent most of their time in the month of December working in the downtown with the maintenance of the Christmas lights and displays.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler stated Troy Aquatic Park Season Passes have been selling very well and are ahead of the sales at this time in 2022.
Mr. Kappers asked about the status of the Recreation Board approving the Revised Recreation & Park Departments Athletic Field Use Policy at their December Meeting and if the Recreation Board discussed charging a fee for the use of the soccer frames. Mr. Siler stated it was discussed but the Recreation Board didn't feel it was necessary to add the fee to the policy. Mr. Drake noted that the soccer frames that are currently on hand were donated to the City by the Troy Soccer Club. Mr. Kappers clarified that the rental fee of the soccer frames will not be added to the policy but in the future has concerns if the frames are being taken off of park property.
Mrs. Westfall noted she reserved a park shelter for the 2023 season and it was a very easy process with quick response.
- Mr. Booher submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Election of Officers for 2023** – Mr. Kappers suggested the same roles as in the past and all members agreed.
 Mr. Kappers – President
 Mr. Emerick – Vice-President
 Mrs. Westfall – Secretary
A motion was made by Mr. Kappers, seconded by Mr. Emerick that the board titles are Mr. Kappers – President, Mr. Emerick – Vice-President, and Mrs. Westfall – Secretary.
MOTION PASSED, UNANIMOUS VOTE
- **Reappoint members to the Miami Shores Golf Course Advisory Board** – Mr. Kappers noted he received a recommendation from Mr. Booher requesting to reappoint Mr. Lance England and Mr. Doug Page to another three-year term effective immediately through December 31, 2025 for the Miami Shores Golf Advisory Board.
A motion was made by Mr. Emerick, seconded by Mrs. Westfall to appoint the members as requested.
MOTION PASSED, UNANIMOUS VOTE
- **To provide a recommendation to Council regarding creating a new Park Maintenance/Municipal Arborist position subject to all other required process** – Mr. Drake stated the Park Department Staff hasn't had a dedicated person to be the Municipal Arborist in several years. This past year it was a good growing season which resulted in low hanging trees and the staff wasn't available to provide the

day to day dedication it needed. Mr. Drake stated with upcoming retirements and realign current job duties, there is an opportunity to add a qualified arborist to the department staff and stay cost neutral. The position will not just be an arborist, they will also assist with the day to day park maintenance duties.

A motion was made by Mr. Emerick, seconded by Mrs. Westfall to recommend to Council to create the Park Maintenance/Municipal Arborist position within the Park Department Staff.

MOTION PASSED, UNANIMOUS VOTE

There being no further business, upon motion of Mr. Emerick seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:10 p.m.

Respectfully submitted,
